

26th Annual Circle City Swimming Classic

“BB and Above” Invitational

January 23 - 25, 2009

Sanction: This meet is sanctioned by USA Swimming and Indiana Swimming.

Sanction number: IN09044

Host: Brownsburg Swim Club (BBSC) and Avon Community Swim Team (ACST)

Location: Indiana University Natatorium
901 West New York St
Indianapolis, IN (see enclosed map)

Pool Facility: Two 25 yard courses with Kiefer-McNeil lane lines will be utilized. Daktronics timing systems with scoreboard display will be used. The diving well will be available for supervised warm-up and cool-down.

Rules: Current USA Swimming and Indiana Swimming rules will govern this meet. Please pay special attention to USA Swimming Rules 202.3.2: *At a sanctioned competitive event, USA Swimming athlete members must be under the supervision of a USA Swimming member coach during warm-up, competition, and warm-down. The Meet Director or Meet Referee shall assist the athlete in making arrangements for such supervision.*

Eligibility: Swimmer(s) must be registered with USA Swimming to be accepted in this meet. Age as of January 23, 2009 shall determine swimmer's age for the entire meet.

Coaches **MUST** constantly display their USA Swimming coach credential to gain deck access. The Meet Referee reserves the right to ask for coach credential display and/or deny deck access if coach does not comply or card is no longer valid/current.

Meet Format: This meet will be a “BB” meet with prelims and finals in the 13-14 and Open divisions. All 10-Under and 11-12 age groups will be timed finals. There will be “BB” minimum times on all events. The Brownsburg Swim Club and the Avon Community Swim Team reserve the right to allow their swimmers to swim all events without the “BB” minimum restriction. We will be running both pools at the same time. The Meet Directors reserve the right to move age groups to different pools to facilitate the smooth running of preliminary sessions.

Friday events will be timed finals. **All Friday event entries must be pre-verified.** Pre-verification must be received by e-mail, mail or fax [(317) 536-3336] no later than 5:00 p.m. Wednesday, January 7th.

The 1650 will be an Open event. The 1650 will **not** be scored as an individual event but will count toward the teams score. We will swim the fastest three (3) heats of swimmers in each event. Swimmers are responsible for providing lap counters and timers for the 1650.

26th Annual Circle City Swimming Classic

“BB and Above” Invitational

January 23 - 25, 2009

The Friday evening events will be swum by age group. We will swim the fastest five (5) heats of swimmers in each event. The list of swimmers qualifying for the Friday evening events will be e-mailed to entry chairpersons no later than Monday, January 12th, and will also be posted on the Brownsburg Swim Club website: www.brownsburgswimclub.com. Swimmers must provide lap counters for the 500 freestyle events.

Note: Refunds will be made to teams for those swimmers not making the top 40 swimmers in each of the Friday evening events or the top 24 swimmers in the Open 1650.

- Awards:**
- Custom medals for the 13 and Over divisions 1st thru 8th.
 - Triple Rosette ribbons for the 12 & Under divisions.
 - Medals for the first place relay and rosette ribbons for relays 2nd thru 8th.
 - Team trophies for 1st, 2nd and 3rd place teams.
 - High point awards for boy and girl in each age group.

Awards will be available to a coach or team representative at the end of each session. All awards for each team must be picked up at the end of the meet.

No awards will be mailed.

Scoring: Individual events:

20, 17, 16, 15, 14, 13, 12, 11, 9, 7, 6, 5, 4, 3, 2, 1

Relays:

40, 34, 32, 30, 28, 26, 24, 22, 18, 14, 12, 10, 8, 6, 4, 2

Entry Limit: All swimmers will be limited to three (3) events per day, excluding relays. If too many events are entered, swims will be accepted in numerical order. **No refunds of entry fees** will be made to swimmers who enter more than three events per day.

Limitations: Saturday and Sunday may be limited to 6000 entries. We will not break teams. We also reserve the right to limit any event to achieve a reasonable timeline. **Refunds of entry fees will be made to teams if it becomes necessary to limit entries in individual events.** Flyover starts may be used to accommodate a reasonable time line.

Entry Fees:

Indiana Swimming Athlete Surcharge:	\$1.50 per swimmer
IUPUI Natatorium Athlete Surcharge:	\$1.00 per swimmer
Individual events are:	\$4.00 for all Friday events
	\$5.00 for 13-14 & Open divisions
	\$4.00 for 10 & Under, 11-12 divisions.
	\$6.00 for all Relays

26th Annual Circle City Swimming Classic

“BB and Above” Invitational

January 23 - 25, 2009

Entry Deadline: Entries will be accepted starting at 8:00 a.m. on December 10, 2008. Entry deadline will be January 2, 2009. We will extend the deadline if the meet is not full. **The Brownsburg Swim Club reserves the right to refuse any additional entries that adversely affect the meet timeline.**

The meet will be run using Hytek’s Windows Meet Manager. Entries may be made by e-mail or with a diskette. **Entries received on diskette** must be delivered by an **overnight** service. Entries not submitted by e-mail or diskette will be subject to a \$50 entry fee for teams with more than 5 swimmers.

All entries must be in yard times. Time updates will be accepted until January 7, 2009.

Within one week of your notification of acceptance, a hard copy of the entries, the Team Registration Form and Summary of Events, Release and Hold Harmless agreement, and a check for entry fees **must be sent.** In the case of an entry discrepancy, the hard copy entry will be official.

Make checks payable to Brownsburg Swim Club.

The Brownsburg Swim Club will contact the team representative via e-mail by 8:00 p.m. on December 11th regarding acceptance or rejection of entries received on December 10th. Acceptance will be considered conditional until the required forms and check are received.

Entry Chairperson: Van Birrer (317) 432-6414

Mail Entries To: Van Birrer
6325 Lakeland Blvd.
Indianapolis, IN 46234

E-mail Entries To: vbirrer@onecommail.com

Missed Cuts: Indiana Swimming requires **all** missed cuts to be proved or a fine paid for each missed cut. The fine is \$5.00 on deck or \$6.00 to Indiana Swimming within 30 days of the meet. A copy of each club’s missed cuts will be sent to the Indiana Swimming and to each club after the meet. An additional \$50.00 fine will be charged after the 30 day period. If fines are not paid within 60 days, the club and the swimmers will be suspended from competing in Indiana meets.

Scratch Rule: Scratch rule as stated in the current USA Swimming Rule Book will be in effect during the Prelims sessions. **Note:** Swimmers in the 13-14 and Open Preliminary Sessions who have checked in and miss an event they did not scratch will be scratched from their next individual event.

Psyche Sheets: Will be available for purchase at the meet.

26th Annual Circle City Swimming Classic

“BB and Above” Invitational

January 23 - 25, 2009

Final Results: Hard copy of results will be provided to teams that request a copy on the Summary Page. Results will also be posted on the Brownsburg Swim Club web site:
www.brownsburgswimclub.com.

Admission: Only swimmers, coaches, meet volunteers and officials will be allowed on deck. Spectators will be charged admission. Parents **will be** allowed on deck for the 1650 event as each swimmer **must** provide a counter and timer for his/her swim.

Smoking: No smoking will be allowed in the building.

Hospitality: Breakfast, lunch, and dinner will be provided for coaches and officials.

Meet Schedule:

Friday:		Warm up for the 1650 will be at 1:30 p.m. to 2:00 p.m. with the meet starting at 2:15 p.m.. Warm ups for the evening events will be from 4:30 p.m. to 5:15 p.m. with the meet starting at 5:30 p.m.
Saturday & Sunday:	a.m.	Session warm ups 6:45 a.m.-7:45 a.m. with the meet starting at 8:00 a.m.
	p.m.	Session warm ups not before Noon with the meet beginning one hour after the start of warm ups.
	Finals	Warm ups will start following the end of the afternoon session and the meet will begin one hour later, but not before 5:00 p.m.

Check In: Swimmers **must** be checked in **45 minutes prior** to the start of the meet. Sign-in sheets will be posted on the walls at the bottom of the stairwell as you come down to pool level. As soon as scratches are completed, heat and lane assignments will be posted.

USA Swimming Officials: We would appreciate any help your club's USA Swimming registered and certified officials may be willing to give us on deck. Several officials from other clubs volunteered last year and it was a **tremendous** help. Please complete and attach the accompanying Officials Volunteer form to your entry. Advance notice allows us to make position assignments and hospitality arrangements.

26th Annual Circle City Swimming Classic

“BB and Above” Invitational

January 23 - 25, 2009

Meet Directors:	Van Birrer 6325 Lakeland Blvd. Indianapolis, IN 46234 (317) 432-6414	Jay Watson 36 Ridgeway Dr Brownsburg, IN 46112 (317) 858-8825
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Friday, January 23, 2009 Afternoon Session

Warm-up at 1:30 p.m.-2:00 p.m..

Meet Starts 2:15 p.m.

Girls Events

Boys Events

←————Event————→

1	21:38.89	Open	1650	Y	Free	20:21.89	2
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Friday, January 23, 2009 Evening Session

Warm-up at 4:30 p.m.-5:15 p.m..

Meet Starts at 5:30p.m.

Girls Events

Boys Events

“BB” Min.

←————Event————→

“BB” Min.

3	6:22.39	13-14	500	Y	Free	6:07.69	4
5	6:17.39	Open	500	Y	Free	5:52.29	6
7	6:40.09	11-12	500	Y	Free	6:35.09	8
9	3:19.39	10 & U	200	Y	I.M.	3:18.09	10
11	5:46.19	13-14	400	Y	I.M.	5:27.59	12
13	5:40.29	Open	400	Y	I.M.	5:13.19	14

26th Annual Circle City Swimming Classic

“BB and Above” Invitational

January 23 - 25, 2009

Saturday, January 24, 2009 Morning Session

Warm-up at 6:45 a.m.-7:45 a.m..

Meet Starts at 8:00 a.m.

Girls Events

Boys Events

“BB” Min.		←————Event————→				“BB” Min.	
15	2:43.89	13-14	200	Y	I.M.	2:33.69	16
17	2:40.69	Open	200	Y	I.M.	2:26.99	18
19	1:24.49	13-14	100	Y	Breast	1:18.39	20
21	1:22.69	Open	100	Y	Breast	1:14.99	22
23	2:39.59	13-14	200	Y	Back	2:31.09	24
25	2:37.99	Open	200	Y	Back	2:23.69	26
27	1:13.79	13-14	100	Y	Fly	1:08.69	28
29	1:12.39	Open	100	Y	Fly	1:05.59	30
31	1:07.39	13-14	100	Y	Free	1:02.89	32
33	1:06.19	Open	100	Y	Free	59.99	34
35		13-14	400	Y	Med. Relay		36
37		Open	400	Y	Med. Relay		38

Saturday, January 24, 2009 Afternoon Session

Warm-up not before Noon

Meet Starts 1 hour later

Girls Events

Boys Events

“BB” Min.		←————Event————→				“BB” Min.	
39	2:51.79	11-12	200	Y	I.M.	2:49.69	40
41	36.19	10 & U	50	Y	Free	35.59	42
43	32.19	11-12	50	Y	Free	30.99	44
45	1:46.69	10 & U	100	Y	Breast	1:44.79	46
47	1:29.29	11-12	100	Y	Breast	1:28.39	48
49	1:42.09	10 & U	100	Y	Fly	1:40.59	50
51	1:20.59	11-12	100	Y	Fly	1:19.29	52
53	43.49	10 & U	50	Y	Back	43.89	54
55	37.09	11-12	50	Y	Back	36.79	56
57		10 & U	200	Y	Med. Relay		58
59		11-12	200	Y	Med. Relay		60

26th Annual Circle City Swimming Classic

“BB and Above” Invitational

January 23 - 25, 2009

Sunday, January 25, 2009 Morning Session

Warm-up at 6:45 a.m.-7:45 a.m..

Meet Starts at 8:00 a.m.

Girls Events

Boys Events

“BB” Min.		←————Event————→			“BB” Min.		
61	2:25.39	13-14	200	Y	Free	2:16.29	62
63	2:22.39	Open	200	Y	Free	2:10.89	64
65	3:01.99	13-14	200	Y	Breast	2:49.39	66
67	2:58.39	Open	200	Y	Breast	2:42.59	68
69	1:14.39	13-14	100	Y	Back	1:10.29	70
71	1:13.29	Open	100	Y	Back	1:06.39	72
73	2:40.99	13-14	200	Y	Fly	2:32.59	74
75	2:38.79	Open	200	Y	Fly	2:25.59	76
77	30.99	13-14	50	Y	Free	28.79	78
79	30.49	Open	50	Y	Free	27.49	80
81		13-14	400	Y	Free Relay		82
83		Open	400	Y	Free Relay		84

Sunday, January 25, 2009 Afternoon Session

Warm-up not before Noon

Meet Starts 1 hour later

Girls Events

Boys Events

“BB” Min.		←————Event————→			“BB” Min.		
85	42.99	10 & U	50	Y	Fly	41.99	86
87	35.39	11-12	50	Y	Fly	35.49	88
89	2:58.29	10 & U	200	Y	Free	2:50.89	90
91	2:31.79	11-12	200	Y	Free	2:27.99	92
93	47.79	10 & U	50	Y	Breast	48.19	94
95	41.09	11-12	50	Y	Breast	41.09	96
97	1:33.99	10 & U	100	Y	Back	1:32.49	98
99	1:21.89	11-12	100	Y	Back	1:19.09	100
101	1:22.09	10 & U	100	Y	Free	1:19.99	102
103	1:08.29	11-12	100	Y	Free	1:08.09	104
105		10 & U	200	Y	Free Relay		106
107		11-12	200	Y	Free Relay		108

26th Annual Circle City Swimming Classic

“BB and Above” Invitational

January 23 - 25, 2009

Summary Page

Please supply the information requested below and send your Team Registration, Release and Hold Harmless forms, and check to **Van Birrer, 6325 Lakeland Blvd, Indianapolis, IN 46234. Make check payable to the Brownsburg Swim Club.**

Club Name: _____ Club Code: _____

Indiana Swimming Athlete Surcharge: # Boys _____ + # Girls _____ X \$1.50 = \$ _____

IUPUI Natatorium Athlete Surcharge: # Boys _____ + # Girls _____ X \$1.00 = \$ _____

Event Entry Fees:

Boys: Friday Events Number of IE's _____ X \$4.00 each = \$ _____
 13-14 & Open Divisions Number of IE's _____ X \$5.00 each = \$ _____
 10 & Under, 11-12 Divisions Number of IE's _____ X \$4.00 each = \$ _____
 Number of Relays _____ X \$6.00 each = \$ _____

Girls: Friday Events Number of IE's _____ X \$4.00 each = \$ _____
 13-14 & Open Divisions Number of IE's _____ X \$5.00 each = \$ _____
 10 & Under, 11-12 Divisions Number of IE's _____ X \$4.00 each = \$ _____
 Number of Relays _____ X \$6.00 each = \$ _____

Check #: _____ **Total Amount Enclosed:** \$ _____

Club Official Submitting Entry (Please Print):

Coaches' Names: (Please Print)

Name: _____

Address: _____

City: _____

State/Zip: _____

Phone #: (_____) _____ - _____

Email: _____ FAX (if any): (_____) _____ - _____

Please check your preference for Final Results:

_____ Hard copy (by postal mail or .htm/.pdf e-mailed)

_____ Meet Manager Backup (e-mailed)

_____ Team Manager .cl2 file (e-mailed)

_____ All of the above

E-mail address to send above to: _____

26th Annual Circle City Swimming Classic
“BB and Above” Invitational
January 23 - 25, 2009

Release and Hold Harmless Agreement

In consideration of being permitted to participate in this swim meet, and for other good and valuable consideration, the undersigned for himself, his successors and assigns, hereby releases and forever discharges the host clubs, and their Board of Directors, USA Swimming, IUPUI Natatorium and each of their respective officers, agents, employees, members, successors and any other persons in any way connected with this meet, from any an all liabilities, claims, demands, actions, or causes of action of whatever kind of character arising out of or in connection with said event. Further the undersigned shall indemnify and hold harmless the host clubs, USA Swimming, the IUPUI Natatorium and the officers, trustees, agents, employees and members of the foregoing and all other persons in any way and claims arising out of or in connection with any injury, including death, or alleged injury of damage to property sustained or alleged to have sustained in connection with or to have arisen out of said event.

Executed this _____ day of _____ 2008

Signature of Club Official or Coach: _____

(**Person who signs above is responsible for any \$50 fine imposed upon club.)

**You may have one designated spokesperson for your team to talk to the referee. The coach would be the logical person. Please list the name of your spokesperson: _____.

Entry Method: _____ E-mail _____ Diskette

Did you Include: _____ Check _____ Hard Copy of entries _____ Pre-verification forms
(Pre-verifications must be received by January 9, 2008)

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 January 23 - 25, 2009**

OFFICIALS VOLUNTEER SHEET

If you have officials coming, please let us know. We will appreciate the help from your officials for any sessions!

NAME	Phone #	E-mail	LEVEL	FRI PM	SAT AM	SAT PM	SUN AM	SUN PM

If your team has a Coordinator of Officials, please send:

Name _____

E-mail _____

26th Annual Circle City Swimming Classic “BB and Above” Invitational January 23 - 25, 2009

Club Entry Chairperson Information Sheet

1. **The Team Registration Form and Summary of Events** and the **Release and Hold Harmless Agreement**, a hard copy of the entries and check **must be sent within 10 days of notification** of acceptance. Failure to send all of these can be cause for rejection. Make checks payable to Brownsburg Swim Club.
2. The Meet Entry Chairperson will e-mail each club that sends in entries on December 10th and notify them of their acceptance or rejection by 8:00 p.m. December 11th. We fully understand your needs to confirm transportation and hotel accommodations.

Notification of acceptance will be conditional until the accompanying paperwork (See item 1) and check have been received. The Brownsburg Swim Club will send a final notification of acceptance when the paperwork and check have been received.
3. We are going to run this meet **without** a clerk of course.
4. Regarding your entries:
 - During morning prelims, 13-14 year olds' events and Open events for each gender are swum in different pools. Depending on the number of entries in each age group, Open Relays may begin at one pool before the 13-14 individual events are completed at the other pool. **Meet Officials are not obligated to delay the Open Relays until the completion of the 13-14 events.**
 - If you enter a swimmer in more than three events in one day, we will remove the highest numbered event to reduce the count to three.
 - If you enter a swimmer at a time lower than the “BB” time standard, we will change the time to equal the “BB” time. You risk a missed cut.
 - Time updates will be accepted until January 7th.
 - As long as the meet is not full, we will try to accommodate late entries from your team if they are received by e-mail on or before January 7th. We reserve the right not to accept any late entries in events that will adversely affect the time line.
5. Pre-verification for Friday events must be received by e-mail, mail or fax 1-317-536-3336 no later than 5:00p.m. Wednesday, January 7th. **Circle the names as highlighted names are not readable** from a faxed copy. Acceptable pre-verifications include: team manager top times report with date achieved and meet name, copies of meet results, times obtained from the LSC data base as long as the printout includes information identifying the LSC source, times from the USA Swimming database. The list of swimmers qualifying for the Friday evening events will be e-mailed to entry chairpersons no later than Monday, January 12th, and will also be posted on the Brownsburg Swim Club website: www.brownsburgswimclub.com.

26th Annual Circle City Swimming Classic
“BB and Above” Invitational
January 23 - 25, 2009

Coaches Information Sheet

1. Only swimmers, workers, officials and certified coaches will be allowed on deck. There is a **\$5.00** admission fee. Parents **will be** allowed on deck for the 1650 event as each swimmer **must provide a counter and timer** for his/her swim.
2. Ample parking is found in the parking garage East of the Natatorium. Parking rates are set by the University. The Natatorium parking services usually posts a sign indicating which entrance to use in the parking garage. Parking in the open lots may result in your car being ticketed. Only vehicles with handicap stickers will be allowed in the handicap zone.
3. Lane assignments for warm-ups will be posted on the computer room windows. A copy of the lane assignments will be included in each coach's meet packet.
4. Friday evening events are limited to the fastest 40 swimmers. Swimmers **should** check in for these events regardless of their seed position as alternates will be taken based on those swimmers who have checked in.
5. The 1650 free scores team points **only**. **No points** will be given toward individual High Point standing.
6. Pre-verification for Friday events must be received by e-mail, mail or fax 1-317-536-3336 no later than 5:00p.m. Wednesday, January 7th. **Circle the names as highlighted names are not readable** from a faxed copy. Acceptable pre-verifications include: team manager top times report with date achieved and meet name, copies of meet results, times obtained from the LSC data base as long as the printout includes information identifying the LSC source, times from the USA Swimming database. The list of swimmers qualifying for the Friday evening events will be e-mailed to entry chairpersons by Monday, January 12th, and will also be posted on the Brownsburg Swim Club website: www.brownsburgswimclub.com.
7. Swimmers **must** check in for all events **45 minutes prior** to the start of the meet. Sign-in will be posted on the walls at the bottom of the stairwell as you come down to pool level. Highlight the swimmer's name and events, with the highlighter provided, to indicate your intention to swim. Put an "X" through any event a swimmer will be scratching with a pen or pencil. Failure to check in will result in the swimmer being scratched from that event. **It is the responsibility of the swimmer to be properly checked in for each event.**
8. We will **not** be using a "Clerk of Course".

26th Annual Circle City Swimming Classic
“BB and Above” Invitational
January 23 - 25, 2009

9. Finals are for the 13-14 and “Open” events **only**. The top 16 swimmers from the prelims will compete in finals. The 30 minute scratch rule is in effect for all Prelims events.
10. During the 13 – 14 and Open Preliminary Sessions, a swimmers who misses an event that they had not scratched will be scratched from their next individual event.
11. First and last names **must be** on all relay cards. During morning prelims, 13-14 year olds’ events and Open events for each gender are swum in different pools. Depending on the number of entries in each age group, Open Relays may begin at one pool before the 13-14 individual events are completed at the other pool. **Meet Officials are not obligated to delay the Open Relays until the completion of the 13-14 events.**
12. A large number of awards are being distributed. To eliminate any problems we are restricting awards pick-up to **one** team representative. Awards not picked up will **not** be mailed.
13. Your USA Swimming credentials will be your entrance pass to the hospitality room.
14. Questions about an official’s calls must be taken to the referee on deck and not to the official making the call. Other questions about the meet should be directed to the Meet Directors.
15. Missed Cuts books will be located in the East Control room. Parents will be allowed to go down the back hall to enter this room. We encourage all teams to take care of missed cuts during the meet.

Thank you for your cooperation in regards to these items. By communicating these concerns to you now, we hope to avoid possible problems.